

March 7, 2018 SLNC Board Meeting Supportive Docs

6.5

Date: March 7, 2018

Committee/Requestor: Terrence Jackson, treasurer

Text of Motion: The treasurer recommends that the Silver Lake Neighborhood Council approve reimbursements to board members as follows:

1. Terrence Jackson \$1,136.46 for Homeless Hygiene Kits supplies
2. Taryn Poole \$49 for Shutter Stock photos
3. Betsy Isroelit \$300 for Mail Chimp
4. Rebecca Rubin \$212.45 for Bellevue Halloween granola bars and refreshments for the Cat That Change America Screening

Committee Vote: N/A

Describe the event or project in detail:

New procedures at the City Clerks Office of Finance requires that board member reimbursements have a roll call vote in addition to the board authorization for the expenditure

What is the timeline for the project?

Reimbursement requests will be submitted to the City Clerk for processing. Payments take three to four weeks from the date of approval

What is the most important item about this motion?

This is to reimburse board members for amounts expended for previously authorized items

Please explain how this motion benefits the SLNC and Silver Lake:

Complies with recently issued City Clerk funding guidelines

What is the total budget for the project? From which budget line are the funds to be drawn? If this is a funding motion, please submit a completed Funding Request Form to the Treasurer at least 3 days before the Governing Board Meeting.

\$1,697.91 of which 1,136.35 is community improvements projects and \$561.45 is from Outreach

How will this motion be implemented, and by whom?

Treasurer will submit reimbursement requests to City Clerk

Committee's discussion from the Committee meeting minutes:

NA, these reimbursements are for expenditures previously authorized by the board

6.6

a. Liaison of LADWP/Board Commissioners/MOU Oversight/DWP Advocacy:

The DWP MOU Oversight Committee was formed to ensure that the NCs receive the information due to them per the Memorandum of Understanding between the Department of Water and Power and the Neighborhood Councils. The Oversight Committee meets 1st Saturdays 8:30am (even months).

b. Alliance of River Communities Representative:

LA's Regional Alliance of East and Northeast Neighborhood Councils and Stakeholders committed to empowering the communities all connected through the Los Angeles River which includes councils from Arroyo Seco, Atwater Village, Boyle Heights, Eagle Rock, Elysian Valley, Riverside, Glassell Park, Greater Cypress Park, Greater Echo Park, Elysian Valley, Historic Highland Park, LA32, Lincoln Heights, Los Feliz, Rampart Village and Silver Lake.

c. Los Angeles Neighborhood Council Coalition (LANCC):

LANCC is a coalition of Neighborhood Councils made up of Neighborhood Council leaders from all over the City of LA. LANCC is intended to enhance the ability of NCs, as well as their clout and influence, giving a larger voice on issues affecting more than one neighborhood. Meets 1st Saturdays at 10am.

d. **Glendale/Hyperion Bridge Citizens Advisory Committee:**

In 2013 the City asked for each NC in the vicinity to appoint a representative to the task force comprised of cycling, pedestrian, river and other advocates from the adjoining council districts. In June of 2015 the City Council vote to support option 1 keeping 4 lanes for cars and removing one of the current 2 sidewalks and creating 2 unprotected bike lanes, while the SLNC, the LFNC and CD4 Council Member Ryu supported Option 3 to keep separate sidewalks and buffered bike lanes on both sides of the Bridge and reduce cars to 3 driving lanes. While the City Council already voted, it's important to have a rep continue as these plans are carried through.

7

Date: October 17, 2017

Committee/Requestor: Bylaws and Standing Rules

Text of Motion: Move to amend Bylaw Article XI, to be consistent with DONE's Grievance policy.

Committee Vote: Unanimous

Describe the event or project in detail:

~~Original Language: Any Stakeholder may file a grievance with the Board at any time. The grievance must be submitted in writing, and may concern any matter reasonably relating to the SLNC. The Neighborhood Council grievance review process will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council grievances. Such grievance will be referred by the Board at its next regularly scheduled meeting, to a Grievance Committee, established by the Board, comprised of three (3) impartial Stakeholders who are not Board members. This Committee is responsible for investigating the grievance and issuing a written report to the Board, in a timely manner, with recommendations for resolving the grievance. The Board will act on the grievance at the Board meeting following the issuing of the report. The Stakeholder filing the grievance has the right to review the report prior to this meeting, and to address the Board prior to any action. If the Stakeholder filing the grievance is not satisfied with the Board's decision, that Stakeholder may appeal the decision following the same basic procedures required for a Recall or Referendum. Stakeholders may also appeal a grievance decision to the Department.~~

BONC Language: The Neighborhood Council Grievance Portal allows stakeholders to file grievances or complaints against a Neighborhood Council board that they believe has failed to follow any of the following:

- A bylaw or standing rule of the Neighborhood Council
- A section of the Los Angeles Administrative Code
- A section of the Plan for the Citywide System of Neighborhood Councils
- An applicable policy of the Board of Neighborhood Commissioners
- A rule or regulation promulgated by the Department of Neighborhood Empowerment
- Any other City Code, executive directive, rule or regulation applicable to Neighborhood Councils.

Grievances can only be filed against the Neighborhood Council body as a whole and must be filed within 30 days from the date of the event giving rise to the Grievance. Any Grievance alleging a violation relating to Neighborhood Council funding must be filed within 90 calendar days of the date the expenditure is made.

The following allegations are not considered grievances and will not be accepted:

- An Alleged violation of state or federal law;
- An allegation of wrongdoing by an individual member of a Neighborhood Council board or committee; or
- An allegation involving an action or inaction by a Neighborhood Council board or committee; or
- A policy dispute or disagreement regarding the position of a Neighborhood Council board or committee.

If you suspect a Neighborhood Council has done something that could rise to a level of a grievance, we highly recommend that you contact the Neighborhood Council board to inform them first. Often, the Neighborhood Council was unaware of the situation and will happily take corrective action.

Grievances are first reviewed by the Department to ensure they are valid grievances and filed within the timeline. They are then sent to the Neighborhood Council for resolution and can then go to a Peer Grievance Panel of Neighborhood Council appointees in a region who are not connected to the grievance.

We recommend that any conflicts that may rise to a grievance be resolved through communication between the grievant and Neighborhood Council first. This communication can be directly between the parties, or through an intermediary, such as the [Office of the City Attorney's Dispute Resolution Program](#).

If you would like to file a grievance, please ensure that you have all of the information and supporting documentation for the alleged violation. You may also submit up to 3 [witness statements](#) on this form. All of the information and

documentation, including the witness statement forms, must be submitted at the same time. We will not take additional information after your grievance is submitted.

Please note that all information on the grievance is subject to the California Public Records Act and will not be confidential. Also, the Department will not process more than 3 grievances filed by the same person in any calendar year and no more than 5 grievances filed by the same individual in any 3 year period. In addition, the Department will not process any grievance relating to a previously filed grievance except those that the Department, in its sole discretion, determines relate in fact and circumstance. For more details on the entire Neighborhood Council grievance process, click here. [Section 22.818, Article 3 of Chapter 28 of the Los Angeles Administrative Code.](#)

If you have any questions, please contact our Neighborhood Council Support Help Line at NCsupport@lacity.org or by calling (213) 978-1551.

What is the timeline for the project?

Once approved by the board and DONE

What is the most important item about this motion?

The amendment will update the Bylaws

Please explain how this motion benefits the SLNC and Silver Lake:

Streamlining and updating the Bylaws

How will this motion be implemented, and by whom?

DONE

Committee’s discussion from the Committee meeting minutes:

October 17th, draft minutes of the Bylaws and SR’s Meeting. Betsy, Scott, Jerome, AMJ, Lee. Item 3a. M/S Betsy and Jerome. No objection.

8.1

Meeting Date: January 10, 2018

Committee/Requestor: Urban Design and Preservation (UDP)

Text of Motion: The SLNC UD&PAC Committee recommends support for Trader Joe’s renewal of a CUB to allow the sale of a full line of alcoholic beverages for off-site consumption.

Committee Vote: RECOMMENDED

Describe the event or project in detail:

The CUB is for the renewal of an existing CUB, for the sale of alcoholic beverages.

What is the most important item about this motion?

Trader Joe’s has been a long-time good neighbor, and a valued institution for many residents.

Please explain how this motion benefits Silver Lake:

Allows a neighborhood institution to serve local customers.

How will this motion be implemented, and by whom?

If recommended by the SLNC, a letter of support will be sent by the UDP Co-Chairs to the Council District and City Planning.

9.1

Meeting Date: January 10, 2018

Committee/Requestor: Urban Design and Preservation (UDP)

Text of Motion: The SLNC UD&PAC Committee recommends support for Barkeeper’s request for a CUB license to sell a full line of alcoholic beverages and a Type 86 for on-site alcohol tastings. Operating hours requested are 11am to 9pm daily.

Committee Vote: RECOMMENDED 8Y-1N

Describe the event or project in detail:

Barkeeper is relocating from Sunset Blvd. to 614 N. Hoover due to a significant rent increase.

What is the timeline for the project?

N/A

What is the most important item about this motion?

A long-term local business is preserved.

Please explain how this motion benefits Silver Lake:

Preserves a local business that allows residents to purchase items within their community.

How will this motion be implemented, and by whom?

If recommended by the SLNC, a letter of support will be sent by the UDP Co-Chairs to the Council District and City Planning.

Committee's discussion from the Committee meeting minutes:

- i. Daphne Gokcen was present to representing Barkeeper's owner, Joe.
 1. Daphne stated that Barkeeper specializes in specialty bar products and the store has garnered a lot of press in the last few years. Joe is a silver lake resident and is part of many different organizations.
 2. He has been priced out of the Sunset Junction, and has found a new spot on N. Hoover. He is taking his ABC license with him but needs a new CUB. He is requesting a full line of alcohol. He also has a Type 21 license.
 3. The hours will be from 11:00AM to 10:00PM. The hours were originally requested to be from 11:00AM to 9:00PM, but Joe requested to change the closing hours to 10:00PM immediately before the current committee meeting began.
 4. Joe would like to add a Type 86 tasting license, which is very restrictive and limited. He wants to have tasting events for his customers, since he stocks unique products.
 5. The building at 614 N. Hoover already has a Type 20 license that a wine store is currently using in half of the building's space.
 6. The property owner is doing a lot of work on the building to refurbish it.
- ii. Barkeeper sent out a 500-foot postcard mailer. The business also reached out to Rampart VICE and CD13 and they expect to have a hearing in April of 2018.
 1. Anne-Marie asked if the hour change request was on the 500-foot postcard that was distributed. Daphne responded that it was not on the postcard because it the change was requested at the current meeting.
- iii. Andrew Kolvet and his neighbor, Vince Lagrow, live around the corner from 614 N. Hoover and Andrew stated that they are both excited about Barkeeper moving in. He said that, although he respects the concern for following procedure, many of his neighbors would not have a problem with Barkeeper being open until 10:00PM, and other businesses in the area are open until 10:00PM as well.
- iv. Frank San Juan lives north of Bixby and is familiar with the building. He stated that his tenants are complaining that there is no off-street parking for them, especially since Hoover is experiencing fast drivers. He said that he knows the area: Cars try to go around each other near the proposed location for Barkeeper, and since there is no parking, he asked where customers would park. He added that the new residential development on Hoover brought in a lot of cars and his tenants are having a lot of problems with parking.
 1. Vince Lagrow said that Silver Lake residents hear about parking everywhere, and the reality is that too many people park on the street for the whole week and never move their cars. He said that the parking problem would not be solved by not putting in new businesses.
 - a. Scott suggested that one option is permit parking.
 - b. Someone suggested that parking meters could help as well.
 2. Barbara stated that there are not sufficient off-street parking places for people who currently live there, and now that rent is so high people are sharing apartments, which increases the number of cars. She said that even though people are using public transportation, that does not help the parking situation.
 3. David Wheatley, resident, stated that he has been attending meetings for many years, and parking and traffic are always the two main issues at these meetings. He said the Silver Lake Neighborhood Council needed to take a stand and tell applicants that they need to provide parking spaces until the council can solve the parking issues. He noted that whenever parking comes up, there is always deflection. He suggested focusing on what this particular applicant will do for parking and ask how they will solve it.
 4. Christine stated that her business has been steps away from Barkeeper for years and they are upset that Barkeeper has been displaced. She is glad that Joe found a location nearby. She said that when customers go to Barkeeper, they are usually in the store for five minutes or so. The parking problem has more to do with residential developments being built

with no parking spaces. She stated that Barkeeper would not solve the parking problem and it is not fair to put that burden on his business.

5. Frank San Juan said that he is not opposed to the motion, but he sees patrons at Cafe Organico that park in red zones, even though the LADWP has many open spaces in their lot.
 6. Georgene stated that she frequents Barkeeper, and it is a local business. She said that the Silver Lake Neighborhood Council could not put the burden on finding parking on local businesses or Silver Lake will not have walk able streets. She suggested that the council have a roundtable on parking and find a solution so they can solve parking and also support local businesses. She stated that this is the third business in Silver Lake losing its lease but the liquor license stays with the land. This is not fair that businesses that jumped through the hoops to get licensed lose it when they move, and new businesses profit off of their efforts.
 7. Barbara stated her appreciation for the business in the community and said that most patrons probably would not park there. She said that the council needed to focus on businesses that would dramatically increase the number of cars parked on the street, such as restaurants where people stay for long period of time.
 8. Liza stated that she loves idea about a parking round table. She does not think the burden of parking should be placed on small business owners. She said that if the burden were on small business owners, neighborhood spaces would ultimately be leased by bigger businesses that could better afford the burden.
 - a. Anne-Marie disagreed with Liza, stating that big businesses also want customers and if there is no parking they will not want to be in the location either.
 9. Anne-Marie stated that neighborhood councils are not putting enough pressure on City Council members regarding projects that are grandfathered in without meeting parking needs. She added that residents should also use their garages for cars instead of storage.
 - a. She agreed that the committee needed to rethink the process.
 - b. She clarified that Urban Design had said that they would not approve CUB's unless parking was provided. She stated that the mindset has changed. She asked when priority went to businesses and left the residents.
 - c. She said that neighborhood councils are not putting enough pressure on their representatives and neighborhood councils are approving projects without thinking about the residents.
 - d. Andrew Kolvet stated that he could not believe the huge residential building on Hoover was approved without parking. He stated that Barkeeper is a small local business and should be approved. There are things that could be happening to improve parking, but putting the burden on Barkeeper is not the solution.
 - e. David Wheatley noted that when it comes to Grandfathering, the status quo gets preserved without scrutiny. He said that "grandfathering-light" continues because of traditions that the community feels must continue. He stated that each application should be viewed as if it is being seen for the first time.
- v. Scott moved to support the CUB for retail store and Type 86 license for alcohol tastings, and encourage the DWP to open parking spaces. Genelle seconded this motion. The motion passed 8-1-0.

9.2

Date: Feb. 15, 2018

Committee/Requestor: Silver Lake Reservoir Committee

Text of Motion: Move that the SLNC sponsor a canvass of Silver Lake stakeholders regarding the Reservoir Complex. Funding of initial step up to \$10,000. Prospective applicants to conduct the canvass will present their proposals at a Governing Board meeting, with the Board choosing one of the applicants. The canvassing process & results would be done in phases, based on the Board's budget availability. The canvass project is to be completed well before the new Master Plan process is completed.

Committee Vote: RECOMMENDED 12-0

Describe the event or project in detail: *"The SLNC will work to honor diversity, build community, forge bonds with neighboring communities, and promote participation in city governance and decision-making processes to improve the quality of life for all of Silver Lake's Stakeholders."*(Mission Statement) The Silver Lake Reservoir Complex is a jewel of a cultural monument which rests within the boundaries of the SLNC. Since 2013, the SLNC has taken a role a leading role in the refilling of the reservoirs and continues to partner with other city agencies to ensure that the public is kept informed about the past, current and future state of the reservoirs. We are about to venture into a new Reservoir Master Plan and it is the responsibility of the SLNC to make sure the current needs, opinions, concerns, and suggestions of Silver Lake stakeholders, with regard to the future of the complex, be surveyed in an transparent and inclusive manner. Prospective applicants to conduct the canvass will present their proposals at a Governing Board meeting, with the Board choosing one of the applicants. The canvassing process & results would be done in phases, based on the Board's budget availability. First phase will cost up to \$10,000.00. The canvass project is to be completed well before the new Master Plan process is completed and not to exceed \$22,000.00. Roughly \$10,000.00 in fiscal year 2017/18 and the remainder in fiscal year 2018/19.

What is the timeline for the project? Once the board has approved an applicant.

What is the most important item about this motion? Read above

Please explain how this motion benefits the SLNC and Silver Lake: Read above

What is the total budget for the project? From which budget line are the funds to be drawn? If this is a funding motion, please submit a completed Funding Request Form to the Treasurer at least 3 days before the Governing Board Meeting.

First Phase: Up to \$10,000.00. Outreach and/or general

How will this motion be implemented, and by whom?

If the motion is supported by the SLNC, the board will designate/delegate how and who will implement.

Committee's discussion from the Committee meeting minutes:

Due to the length of the minutes, please visit www.silverlakenc.org and click on Silver Lake Reservoir Committee minutes

9.3

Committee/Requestor: Anne-Marie Johnson

Text of Motion: Moves the SLNC send a letter to the LADWP, DWP Board Of Commissioners and Bureau of Engineering to insist that the Silver Lake Neighborhood Council be specifically mentioned in the Feb 23, 2018 Memorandum of Agreement between the LADWP and the BOE regarding the new Silver Lake Reservoir Complex Master Plan.

Describe the event or project in detail:

The Silver Lake Reservoir Complex is a jewel of a cultural monument which rests within the boundaries of the SLNC. Since 2013, the SLNC has taken a role a leading role in the refilling of the reservoirs and continues to partner with other city agencies to ensure that the public is kept informed about the past, current and future state of the reservoirs. We are about to venture into a new Reservoir Master Plan and it is the responsibility of the SLNC, a governing board made up of duly elected representatives, trained residents who sworn into service to serve our community in an open, transparent and inclusive manner.

What is the timeline for the project? Once approved by the board

What is the most important item about this motion? Read the above

Please explain how this motion benefits the SLNC and Silver Lake: Read the above

How will this motion be implemented, and by whom? If the motion is supported by the SLNC, the letter will be sent to those mentioned above.

Letter Draft:

To: Marty Adams - LADWP
Richard Harasick - LADWP
Dawn Cotterell - LADWP
Susan Rowghani - LADWP
Kevin James, President, Board of Public Works Commission
City of Los Angeles Bureau of Engineering

Dear City of Los Angeles Officials:

The Silver Lake Neighborhood Council (SLNC), is request that we be mentioned directly in the February 23, 2018 Memorandum of Agreement (MOA) between the Los Angeles Department of Water and Power and the Bureau of Engineering with regard to the Silver Lake Reservoir Complex Master Plan Agreement.

Since our inception in 2003, the Silver Lake Neighborhood Council, a Los Angeles city agency, has been the only publicly elected body whose sole responsibility is to represent all Silver Lake stakeholders with regard to issues within our boundaries.

Since 2013, the SLNC has worked very closely with the LADWP regarding the transition of the Silver Lake and Ivanhoe Reservoirs from drinking water to non-potable water. In partnership with the LADWP, the SLNC held several community meetings (most recently in May 2017) to ensure our residents were provided accurate information in an open and transparent manner. We also played a key role in assisting in the creation and approval of a construction option, not originally offered by LADWP, which not only saved millions of dollars, but brought relief to residents immediately impacted by the project.

The Silver Lake Neighborhood Council, along with 97 other neighborhood councils, has a Memorandum of Understanding (MOU) with the LADWP, which was renewed for another five years in April 2017. The fact that we were not informed of the February 23 agreement signing goes directly against the meaning and spirit of the MOU.

We are more than just "relevant stakeholders"(pg 2, paragraph 5 of Feb 23 MOA). We are a body of 21 duly elected trained, and sworn-in stakeholders who serve over 42,000 residents on a daily basis. The SLNC also believes "the process of community engagement" (MOA) is essential, and, on behalf of our constituents, the SLNC will make it a point to ensure we have a vital seat at the Master Plan table going forward.

We respectfully ask that the Los Angeles Department of Water and the Bureau of Engineering re-draft the February 23rd, MOA to specifically include the Silver Lake Neighborhood Council and our relevance with regard to the Silver Lake community and the Silver Lake Reservoir Complex.

Sincerely The Governing Board of the Silver Lake Neighborhood Council

http://boe.lacity.org/docs/dpw/agendas/2018/201802/20180223/boe/20180223_ag_br_boe_2.pdf

9.4

Date: February 22, 2018

Committee/Requestor: Bylaws and Subcommittee

Text of Motion: Revise Standing Rule 53 to include an At-Large Rep to serve as Silver Lake Reservoir Committee co-chair if a Region 7 rep is not available.

Committee Vote: Without objection

Describe the event or project in detail:

Currently the two Region 7 reps are automatically appointed as the co-chairs of the SLNC Silver Lake Reservoir Committee. It was the opinion of the Bylaws & SR's committee to revise the rule to allow for an At-Large Rep (who represents all of Silver Lake, including region 7) to be elected at a properly called Reservoir Committee meeting, to replace a Region 7 co-chair if no longer available to co-chair the committee.

Suggested Language :Silver Lake Reservoir Committee: The Region 7 SLNC Representatives serve as Co-Chairs of the Silver Lake Reservoir Committee. *If a Region 7 Representative is no longer available to perform committee co-chair duties, a SLNC At-Large Representative will be considered eligible to be elected committee co-chair at a duly called committee meeting.*

What is the timeline for the project?

Once approved by the board

What is the most important item about this motion?

Read above

Please explain how this motion benefits the SLNC and Silver Lake:

Read above

How will this motion be implemented, and by whom?

If the motion is supported by the SLNC, this will be implemented by the committee

Committee's discussion from the Committee meeting minutes:

Bylaws and Standing Rules Special Meeting Draft Minutes: Feb 22, 2018

Quorum is met.

Meeting called to order 6:30pm

Rec Director Gordon Dupree, Betsy I., Anne-Marie J. (Lee Sherman enters meeting at 6:40pm)

2. General Comments:

Anne-Marie explains that SLNC public posting location may not be available any longer. Bulletin box was removed over a week ago.

Asks Gordon if SLNC can use the Rec Center as our public posting spot. He had no problem with the request but needed to run it up the chain.

Betsy and Anne-Marie provides Gordon a brief history of the requests for No Dog signs.

3. No draft minutes to approve

4a. Motion to amend bylaws to include all standing committee. M/S Amj-Betsy. motion passes

b. Amend SR 53. re reservoir committee co-chairs. M/S Amj-Betsy. motion passes.

c. BONC's required new grievance language. M/S Amj-Betsy. motion passes.

(Lee has joined the meeting)

d. amend Art V. sec 8 regarding Censure and to adopt city attorney's recommendation. M/S Betsy-Lee. Motion passes.

e. amend Art VI, sec 3. Plurality voting. M/S Amj-Lee. Lee explains the difference between majority voting and plurality voting. Plurality voting only takes place when there are more than 2 candidates running for a single seat. motion passes.

f. Remove Art V. sec 10. M/S Amj-Lee. Motion passes.

g. Remove Art V, sec 11. M/S Amj-Lee. Motion passes.

5a. Old business: Clarification for approved amended bylaw Art V. sec 9. regarding removal of board member bases on absences. M/S Amj-Betsy. Clarification regarding the authority and how ex committee uses that authority. Motion passes.

meeting adjourned 6:58pm.

9.5

Date: October 2017, then revisited on February 22, 2018

Committee/Requestor: Bylaws and Standing Rules

Text of Motion: Move to Amend Bylaw Art. V, sec 8 to adopt city attorney recommendations regarding the Silver Lake Neighborhood Council's Censure Policy.

Committee Vote: Without objection

Describe the event or project in detail:

After consultation with the City Attorney, the amended Censure Policy language shall be: **Any board member may submit a Motion To Censure regarding a fellow board member or committee co-chair to the Liaisons to the City Attorney. Once the liaisons have been notified of a proposed censure, the Liaisons shall seek the advice of the City Attorney. If the City Attorney advises a censure would be appropriate, the Liaisons shall submit the Motion To Censure to the board co-chairs. The motion must:**

a). identify the Board member or committee co-chair in question; b.) describe in detail the reason for the Censure; and c.) identify the provision of the Code Of Civility that was alleged to be violated.

A Motion To Censure against a Board member or committee co-chair can be approved by two-thirds (2/3rd's) of those voting once quorum is met. The first Censure could result in the board member or committee co-chair to execute an acknowledgement of the censure written by the Liaisons and approved by the City Attorney. The second Censure of a board member could result in removal from the board. (subject to the procedures of sec 9 for a board member). The second Censure of a committee co-chair could result in the revocation of the co-chair's chairmanship. Both removals are subject to a three-quarter (3/4) vote of approval by the board, of those voting once quorum is met.

~~The original language: A Motion to Censure against a Board member can be made by a three-quarter (3/4) vote of the Board. The motion must: a) identify the Board member to be censured; and b) describe in detail the reasons for the Censure. The Censure Motion may, at the discretion of the Board, include a suspension of privileges related to the censurable offense. The implementation of a Censure shall not occur without the consent and authorization of the City Attorney.~~

What is the timeline for the project?

Once approved by the board

What is the most important item about this motion?

Read above

Please explain how this motion benefits the SLNC and Silver Lake:

Clarifies the policy and creates a city approved chain of action

How will this motion be implemented, and by whom?

If the motion is supported by the SLNC, it will be sent to DONE for verification.

Committee's discussion from the Committee meeting minutes:

Bylaws and Standing Rules Special Meeting Draft Minutes: Feb 22, 2018

Quorum is met.

Meeting called to order 6:30pm

Rec Director Gordon Dupree, Betsy I., Anne-Marie J. (Lee Sherman enters meeting at 6:40pm)

2. General Comments:

Anne-Marie explains that SLNC public posting location may not be available any longer. Bulletin box was removed over a week ago.

Asks Gordon if SLNC can use the Rec Center as our public posting spot. He had no problem with the request but needed to run it up the chain.

Betsy and Anne-Marie provides Gordon a brief history of the requests for No Dog signs.

3. No draft minutes to approve

4a. Motion to amend bylaws to include all standing committee. M/S Amj-Betsy. motion passes

b. Amend SR 53. re reservoir committee co-chairs. M/S Amj-Betsy. motion passes.

c. BONC's required new grievance language. M/S Amj-Betsy. motion passes.

(Lee has joined the meeting)

d. amend Art V. sec 8 regarding Censure and to adopt city attorney's recommendation. M/S Betsy-Lee. Motion passes.

e. amend Art VI, sec 3. Plurality voting. M/S Amj-Lee. Lee explains the difference between majority voting and plurality voting. Plurality voting only takes place when there are more than 2 candidates running for a single seat. motion passes.

f. Remove Art V. sec 10. M/S Amj-Lee. Motion passes.

g. Remove Art V, sec 11. M/S Amj-Lee. Motion passes.

5a. Old business: Clarification for approved amended bylaw Art V. sec 9. regarding removal of board member bases on absences. M/S Amj-Betsy. Clarification regarding the authority and how ex committee uses that authority. Motion passes.
meeting adjourned 6:58pm.

9.6

Notification: Amend Bylaw Art VII, sec1

Date: February 22, 2018

Committee/Requestor: Bylaws and Standing Rules

Text of Motion: Move to amend SLNC Bylaw Article VII, sec 1 to include all SLNC Standing Committees.

Committee Vote: Without objection

Describe the event or project in detail:

Per the instructions from DONE, the SLNC Bylaw Art. VII, sec 1 must be amended to include all of the board's standing committees.

Current list of Standing Committees are: ~~Executive, Outreach, Governmental and Community Liaison committees;~~
Proposed list will delete Community Liaison Committee and include all standing committees as of April 2018

What is the timeline for the project?

Once approved by the board

What is the most important item about this motion?

read above

Please explain how this motion benefits the SLNC and Silver Lake:

Follows the DONE requirements

How will this motion be implemented, and by whom?

If the motion is supported by the SLNC, DONE.

Committee's discussion from the Committee meeting minutes:

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Quorum is met.

Meeting called to order 6:30pm

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d. amend Art V. sec 8 regarding Censure and to adopt city attorney's recommendation. M/S Betsy-Lee. Motion passes.

e. amend Art VI, sec 3. Plurality voting. M/S Amj-Lee. Lee explains the difference between majority voting and plurality voting. Plurality voting only takes place when there are more than 2 candidates running for a single seat. motion passes.

f. Remove Art V. sec 10. M/S Amj-Lee. Motion passes.

g. Remove Art V, sec 11. M/S Amj-Lee. Motion passes.

5a. Old business: Clarification for approved amended bylaw Art V. sec 9. regarding removal of board member bases on absences. M/S Amj-Betsy. Clarification regarding the authority and how ex committee uses that authority. Motion passes.
meeting adjourned 6:58pm.

9.7

Notification: Amend Bylaw Art. VI, sec 3 to include use of plurality voting for multiple candidates for one position

Date: February 22, 2018

Committee/Requestor: Bylaws and Standing Rules

Text of Motion: Move to amend Bylaw Art. VI, sec 3 to use plurality voting if there are more than 2 candidates running for a single seat or position.

Committee Vote: Approved without objection

Describe the event or project in detail:

To avoid confusion during officer and co-chair elections, if there are more than 2 candidates running for a single seat or position, the board will use plurality voting.

What is the timeline for the project?

Once approved by the board and approved by DONE

What is the most important item about this motion?

Read above

Please explain how this motion benefits the SLNC and Silver Lake:

To simplify the internal election process

How will this motion be implemented, and by whom?

If the motion is supported by the SLNC, DONE

Committee's discussion from the Committee meeting minutes:

Bylaws and Standing Rules Special Meeting Draft Minutes: Feb 22, 2018

Quorum is met.

Meeting called to order 6:30pm

Rec Director Gordon Dupree, Betsy I., Anne-Marie J. (Lee Sherman enters meeting at 6:40pm)

2. General Comments:

Anne-Marie explains that SLNC public posting location may not be available any longer. Bulletin box was removed over a week ago. Asks Gordon if SLNC can use the Rec Center as our public posting spot. He had no problem with the request but needed to run it up the chain.

Betsy and Anne-Marie provides Gordon a brief history of the requests for No Dog signs.

3. No draft minutes to approve

4a. Motion to amend bylaws to include all standing committee. M/S Amj-Betsy. motion passes

b. Amend SR 53. re reservoir committee co-chairs. M/S Amj-Betsy. motion passes.

c. BONC's required new grievance language. M/S Amj-Betsy. motion passes.

(Lee has joined the meeting)

d. amend Art V. sec 8 regarding Censure and to adopt city attorney's recommendation. M/S Betsy-Lee. Motion passes.

e. amend Art VI, sec 3. Plurality voting. M/S Amj-Lee. Lee explains the difference between majority voting and plurality voting. Plurality voting only takes place when there are more than 2 candidates running for a single seat. motion passes.

f. Remove Art V. sec 10. M/S Amj-Lee. Motion passes.

g. Remove Art V, sec 11. M/S Amj-Lee. Motion passes.

5a. Old business: Clarification for approved amended bylaw Art V. sec 9. regarding removal of board member bases on absences. M/S Amj-Betsy. Clarification regarding the authority and how ex committee uses that authority. Motion passes.

meeting adjourned 6:58pm.

Current language:Section 3: Selection of Officers

The SLNC Board shall elect its Officers at the first Board meeting following the Board election. Co- chairs must have served as a Board member for at least one (1) year prior to being elected by the Board. All other Officers may serve without having previously served on the Board.

Proposed Language.The SLNC Board shall elect its Officers at the first Board meeting following the Board election. Co- chairs must have served as a Board member for at least one (1) year prior to being elected by the Board. All other Officers may serve without having previously served on the Board. **If there are more than two (2) candidates running for a single seat or position, the board will use plurality voting to fill the seat or position.**

9.8

Date: February 22, 2018

Committee/Requestor: Bylaws and Standing Rules

Text of Motion: Moves to remove Art. V sec 10 from the SLNC Bylaws.

Committee Vote: without objection

Describe the event or project in detail:

Art.V, sec 10. Resignation:If a Board Member resigns, the office will be filled in accordance with Section 6 Vacancies.

This bylaw is confusion because it states the obvious and refers to another section which handles the action.

What is the timeline for the project?

Once approved by the board

What is the most important item about this motion?

Stream lining our bylaws

Please explain how this motion benefits the SLNC and Silver Lake:

read above

How will this motion be implemented, and by whom?

If the motion is supported by the SLNC...DONE

Committee's discussion from the Committee meeting minutes:

Bylaws and Standing Rules Special Meeting Draft Minutes: Feb 22, 2018

Quorum is met.

Meeting called to order 6:30pm

Rec Director Gordon Dupree, Betsy I., Anne-Marie J. (Lee Sherman enters meeting at 6:40pm)

2. General Comments:

Anne-Marie explains that SLNC public posting location may not be available any longer. Bulletin box was removed over a week ago.

Asks Gordon if SLNC can use the Rec Center as our public posting spot. He had no problem with the request but needed to run it up the chain.

Betsy and Anne-Marie provides Gordon a brief history of the requests for No Dog signs.

3. No draft minutes to approve

4a. Motion to amend bylaws to include all standing committee. M/S Amj-Betsy. motion passes

b. Amend SR 53. re reservoir committee co-chairs. M/S Amj-Betsy. motion passes.

c. BONC's required new grievance language. M/S Amj-Betsy. motion passes.

(Lee has joined the meeting)

d. amend Art V. sec 8 regarding Censure and to adopt city attorney's recommendation. M/S Betsy-Lee. Motion passes.

e. amend Art VI, sec 3. Plurality voting. M/S Amj-Lee. Lee explains the difference between majority voting and plurality voting. Plurality voting only takes place when there are more than 2 candidates running for a single seat. motion passes.

f. Remove Art V. sec 10. M/S Amj-Lee. Motion passes.

g. Remove Art V, sec 11. M/S Amj-Lee. Motion passes.

5a. Old business: Clarification for approved amended bylaw Art V. sec 9. regarding removal of board member bases on absences. M/S Amj-Betsy. Clarification regarding the authority and how ex committee uses that authority. Motion passes.

meeting adjourned 6:58pm.

9.9

Notification: Amend Art. V, sec 10 to delete Art. V, sec 10.

Date: February 22, 2018

Committee/Requestor: Bylaws and Standing Rules

Text of Motion: Move to delete Bylaw Art V. sec 11B re: use of City's Early Notification System once a system is created.

Committee Vote: Without objection

Describe the event or project in detail:

The current bylaw is dated. The city's Early Notification System (ENS) has been in use for many years. The bylaw should be deleted to avoid confusion and to keep our bylaws as current as possible.

What is the timeline for the project?

Once approved by the board and verified by DONE

What is the most important item about this motion?

Read above

Please explain how this motion benefits the SLNC and Silver Lake: Read above

How will this motion be implemented, and by whom?

If the motion is supported by the SLNC, DONE

Committee's discussion from the Committee meeting minutes:

Bylaws and Standing Rules Special Meeting Draft Minutes: Feb 22, 2018

Quorum is met.

Meeting called to order 6:30pm

Rec Director Gordon Dupree, Betsy I., Anne-Marie J. (Lee Sherman enters meeting at 6:40pm)

2. General Comments:

Anne-Marie explains that SLNC public posting location may not be available any longer. Bulletin box was removed over a week ago.

Asks Gordon if SLNC can use the Rec Center as our public posting spot. He had no problem with the request but needed to run it up the chain.

Betsy and Anne-Marie provides Gordon a brief history of the requests for No Dog signs.

3. No draft minutes to approve

4a. Motion to amend bylaws to include all standing committee. M/S Amj-Betsy. motion passes

b. Amend SR 53. re reservoir committee co-chairs. M/S Amj-Betsy. motion passes.

c. BONC's required new grievance language. M/S Amj-Betsy. motion passes.

(Lee has joined the meeting)

d. amend Art V. sec 8 regarding Censure and to adopt city attorney's recommendation. M/S Betsy-Lee. Motion passes.

e. amend Art VI, sec 3. Plurality voting. M/S Amj-Lee. Lee explains the difference between majority voting and plurality voting. Plurality voting only takes place when there are more than 2 candidates running for a single seat. motion passes.

f. Remove Art V. sec 10. M/S Amj-Lee. Motion passes.

g. Remove Art V, sec 11. M/S Amj-Lee. Motion passes.

5a. Old business: Clarification for approved amended bylaw Art V. sec 9. regarding removal of board member bases on absences. M/S Amj-Betsy. Clarification regarding the authority and how ex committee uses that authority. Motion passes.

meeting adjourned 6:58pm.

Current language:Section 3: Selection of Officers

The SLNC Board shall elect its Officers at the first Board meeting following the Board election. Co- chairs must have served as a Board member for at least one (1) year prior to being elected by the Board. All other Officers may serve without having previously served on the Board.

Proposed Language.The SLNC Board shall elect its Officers at the first Board meeting following the Board election. Co- chairs must have served as a Board member for at least one (1) year prior to being elected by the Board. All other Officers may serve without having previously served on the Board. **If there are more than two (2) candidates running for a single seat or position, the board will use plurality voting to fill the seat or position.**

9.10

Notification: Amend for clarification previously amended Art V, sec 9, re absence policy.

Date: February 22, 2018

Committee/Requestor: Bylaws and Standing Rules

Text of Motion: Move to amend the already amended Bylaw Art. V, sec 9 to provide clarification to the current absence policy.

Committee Vote: Without objection

Describe the event or project in detail:

The currently amended Bylaw required clarification and to grant authority to the Executive Committee with regard to the procedure of removal of a board member who has missed 4 board meetings.

What is the timeline for the project?

Once approved by the board

What is the most important item about this motion?

read above

Please explain how this motion benefits the SLNC and Silver Lake:

To remove a board member is a very serious responsibility of the board. The policy and procedure should be as clear as possible.

How will this motion be implemented, and by whom?

If the motion is supported by the SLNC, DONE will implement

Committee's discussion from the Committee meeting minutes:

Bylaws and Standing Rules Special Meeting Draft Minutes: Feb 22, 2018

Quorum is met.

Meeting called to order 6:30pm

Rec Director Gordon Dupree, Betsy I., Anne-Marie J. (Lee Sherman enters meeting at 6:40pm)

2. General Comments:

Anne-Marie explains that SLNC public posting location may not be available any longer. Bulletin box was removed over a week ago.

Asks Gordon if SLNC can use the Rec Center as our public posting spot. He had no problem with the request but needed to run it up the chain.

Betsy and Anne-Marie provides Gordon a brief history of the requests for No Dog signs.

3. No draft minutes to approve

4a. Motion to amend bylaws to include all standing committee. M/S Amj-Betsy. motion passes

b. Amend SR 53. re: reservoir committee co-chairs. M/S Amj-Betsy. motion passes.

c. BONC's required new grievance language. M/S Amj-Betsy. motion passes.

(Lee has joined the meeting)

d. amend Art V. sec 8 regarding Censure and to adopt city attorney's recommendation. M/S Betsy-Lee. Motion passes.

e. amend Art VI, sec 3. Plurality voting. M/S Amj-Lee. Lee explains the difference between majority voting and plurality voting. Plurality voting only takes place when there are more than 2 candidates running for a single seat. motion passes.

f. Remove Art V. sec 10. M/S Amj-Lee. Motion passes.

g. Remove Art V, sec 11. M/S Amj-Lee. Motion passes.

5a. Old business: Clarification for approved amended bylaw Art V. sec 9. regarding removal of board member bases on absences. M/S Amj-Betsy. Clarification regarding the authority and how ex committee uses that authority. Motion passes.

Meeting adjourned at 6:58pm

Current Language: Section 9: Removal

A. Removal by the Board. Removal is a grave matter but may be considered for the following:

1. Embezzlement of NC funds.
2. Misappropriation of NC funds.
3. Buying or selling votes in Board member elections.
4. Making or soliciting bribes for votes on particular issues.
5. No longer a Stakeholder.
6. No longer a Stakeholder in the Region from which one was elected.

ii: If a board member misses three (3) meetings within the first year of being seated or the second year, the board co-chairs are authorized to inform the board member by phone and email of: a) the Absence Policy of Article V, sec. 9, b) request the presence of the board member at the next scheduled SLNC Executive Committee Meeting following the last missed board meeting to discuss the cause of the missed meetings, c). instruct the board member they may be removed from the board immediately following the fourth (4th) missed governing board meeting (Special Board or any other additionally called board meetings outside of the monthly, regularly scheduled board meetings, are not included) unless the co-chairs, along with consultation with the Executive meeting, recognizes serious extenuating circumstances provided to the co-chairs and Executive Committee by the board member. If the Executive Committee finds serious extenuating circumstances exist, that determination will be presented to the governing board at the next scheduled board meeting, purely as a report. d) If said board member ignores item (b), he/she will be automatically removed from the governing board.

With the exception of Removal ii, a Motion to Remove by the Board places this matter on the agenda of the next regular Board meeting. The motion must: a) identify the Board member to be removed; and b) describe in detail the reasons for the removal. A three-quarter (3/4) vote of the full Board is necessary to remove a Board member. Any party that is dissatisfied with the outcome of a Board member removal may appeal this decision through Article XI Grievance Process.

Proposed Language:ii: 7. **Absences from Board Meetings.** If a Board member misses three (3) meetings within the first year of being seated or the second **year any successive year**, the Board co-chairs are authorized to inform the Board member by phone and email of: a) the Absence Policy of Article V, Section 9; b) request the presence of the Board member at the next scheduled SLNC Executive Committee Meeting following the last missed Board meeting to discuss the cause of the missed meetings; c) instruct the Board member he/she ~~may~~ **shall** be removed from the Board immediately following the fourth (4th) missed Governing Board meeting (Special Board or any other additionally called Board meetings outside of the monthly, regularly scheduled Board meetings, are not included), unless the co-chairs along with consultation ~~with~~ **of** the Executive ~~meeting~~ **Committee**, recognizes serious extenuating circumstances provided to the co-chairs and Executive Committee by the Board member. If the Executive Committee finds serious extenuating circumstances exist, that determination will be presented to the Governing Board at the next scheduled Board meeting, purely as a report; and d) if said Board member ignores item (b) **above**, he/she will be automatically removed from the Governing Board **after the fourth (4th) missed Governing Board meeting.**

With the exception of **Section 9(A)(7)** above, ~~Removal ii~~, a Motion to Remove by the **Governing** Board places this matter on the agenda of the next regular **Governing** Board meeting. The motion must: a) identify the Board member to be removed; and b) describe in detail the reasons for the removal. A three-quarter (3/4) vote of the full **Governing** Board is necessary to remove a Board member. Any party that is dissatisfied with the outcome of a Board member removal may appeal this decision through Article XI Grievance Process.

9.11

Date: February 25, 2018

Committee/Requestor: Co-Chairs Plante & Johnson

Text of Motion: Move that the SLNC physical posting location be moved to the Silver Lake Recreation Center.

Describe the event or project in detail:

The Silver Lake Recreation Center is a local meeting area of a wide variety of Silver Lake stakeholders. With its playground areas, activity spaces, basketball courts (indoor and outdoor) and a long list of daily activities for people of all backgrounds, it makes it a perfect location for the SLNC to promote and announce our agendas, communications, etc... And more importantly, the community is becoming aware that the SLNC office and meeting room is located at the Rec Center, so it only makes sense to post our information near our office. We are being provided two areas at the Rec Center to post, which is also beneficial. We have received permission from Rec Park Director Gordon Dupree.

What is the timeline for the project?

Immediately following approval

What is the most important item about this motion?

read above

9.12

Date: March 1, 2018

Committee/Requestor: Youth Committee

Text of Motion: The Silver Lake Neighborhood Council's Youth Committee organize a team of 10-15 18 year olds and younger to participate in the American Cancer Society Relay For Life Fundraiser

Committee Vote: Approved without objection

Describe the event or project in detail:

The Relay For Life event will take place in May 2018. To encourage and support our younger SL stakeholders, the Youth Committee will organize a team of minors to participate in this very important event. The SLNC's Youth Liaison and members of the SLNC Youth Committee will assist in securing team members. This event will educate and engage younger SL stakeholders about the Silver Lake Neighborhood Council, bring a sense of community and teamwork, and also be a benefit to the event and the American Cancer Society.

What is the timeline for the project?

Once approved by the board

What is the most important item about this motion?

Read above

Please explain how this motion benefits the SLNC and Silver Lake:

Read above

What is the total budget for the project? From which budget line are the funds to be drawn? If this is a funding motion, please submit a completed Funding Request Form to the Treasurer at least 3 days before the Governing Board Meeting.

N/A

How will this motion be implemented, and by whom?

SLNC Youth Committee

Committee's discussion from the Committee meeting minutes:

Draft March 1st Minutes:

Item 4a. Nina Sorkin presents the motion and explains the history of the Relay For Life event. Suggests a team of 10-15 youths. Donations can also be collected. Theme of this years event: Super Heroes.
M/S Nina-Melissa. Motion passes.

9.13

Date: March 1, 2018

Committee/Requestor: Outreach Committee and Nina Sorkin, Earl Hough, Pat Tashma

Text of Motion: The Outreach Committee recommends that the Silver Lake Neighborhood Council participate and sponsor the American Cancer Society Relay For Life to be held on June 2, 2018 in the amount of \$350.

Committee Vote: RECOMMENDED Yes 8/No 0

Describe the event or project in detail:

Through the efforts of Councilmember LaBonge, our community embraced Relay For Life 11 years ago. During our 10-hour event from 11 am to 9:00 pm, teams and individuals learn about how we can take action to finish the fight once and for all. This is a volunteer driven event. Funds raised support the American Cancer Society.

What is the timeline for the project?

The Leadership Committee (co-chairs Earl Hough and Denisse Marquez) are currently planning the 11th Annual Relay For Life. The Committee as a whole meets on a monthly basis ensuring planning and recruitment for the event takes place.

What is the most important item about this motion?

Most everyone has been touched by cancer, Relay provides the opportunity for community to join the fight against cancer.

Please explain how this motion benefits the SLNC and Silver Lake:

SLNC's material will be distributed and support acknowledged. The community remembers loved ones lost, honor survivors of all cancers, and takes action while promoting ACS' efforts: education, advocacy, patient services, and research.

What is the total budget for the project? From which budget line are the funds to be drawn? If this is a funding motion, please submit a completed Funding Request Form to the Treasurer at least 3 days before the Governing Board Meeting.

Funds in the amount of \$3500.00 will be drawn from the Outreach Budget line. Through the years we have been able to receive in-kind support from local vendors who provide all the food and beverages. Expenditures include securing stage and DJ and purchase of event T-Shirts. The past two years CD 4 has provided the chairs, tables, and canopies; DWP provides the site free of charge.

How will this motion be implemented, and by whom?

If the motion is supported by the SLNC, the Relay Leadership Committee will ensure that SLNC is promoted and outreach will be enhanced.

Committee's discussion from the Committee meeting minutes:

Nina and Earl explained how the event works and types of fundraising activities. Committee members agreed this was an important event to support and noted that this year there will be a SLNC Youth Team, in conjunction with the Youth Committee.

9.14

Date: March 1, 2018

Committee/Requestor: Outreach Committee

Text of Motion: The Outreach Committee recommends that the Governing Board approve up to \$400.00 for design of electronic and printed materials to support SLNC Outreach communications.

Committee Vote: Recommended Yes 8/No 0

Describe the event or project in detail:

To support the City of Los Angeles Neighborhood Council's mandate to prioritize community outreach and engage residents and stakeholders in Neighborhood Council meetings, committees and activities, the Outreach Committee produces and distributes a variety of print and electronic materials, such as website banners, emails, and flyers. Design that reflects the SLNC's professionalism and vision is key to this initiative, therefore the request for up to \$400.00.

What is the timeline for the project?

This design budget will be used during the current fiscal year.

What is the most important item about this motion?

Well-designed outreach materials are more effective and reflect the important role of the SLNC>

Please explain how this motion benefits the SLNC and Silver Lake:

There will be more opportunities to engage with Silver Lake stakeholders and residents.

What is the total budget for the project? From which budget line is the funds to be drawn? If this is a funding motion, please submit a completed Funding Request Form to the Treasurer at least 3 days before the Governing Board Meeting.

\$400.00 drawn from Outreach

How will this motion be implemented, and by whom?

Committee Co-Chairs Betsy Isroelit and Terry Jackson will implement the motion.

Committee's discussion from the Committee meeting minutes:

Committee members agreed that professional design support increases engagement and branding. The motion passed unanimously.

9.15

Date: March 1, 2018

Committee/Requestor: Outreach Committee

Text of Motion: The Outreach Committee recommends that the Governing Board approve up to, but not to exceed, \$3500 to complete the printing and mailing of the Magnet Mailer, which will contain key SLNC and city government contacts, to Silver Lake households.

Committee Vote: Recommended Yes 4/No 3

Describe the event or project in detail:

The goal of this mailing is to provide information about the SLNC to all residents and stakeholders, especially those who do not participate in SLNC activities, committees or meetings. The magnet cards will have key SLNC information and important City of Los Angeles phone numbers. Recipients can place the card on their refrigerators, file cabinets, etc. and easily refer to the information throughout the year. The original budget was \$5,000. Due to increased distribution, an increase in postal rates, and revised estimates, up to an additional \$3500 is required to complete the project.

What is the timeline for the project?

Final card design and production, including mailing list acquisition and set up would take place in March. Card would be mailed in March/April.

What is the most important item about this motion?

The cards contain important information that will benefit residents. Because the magnet cards are more likely to be retained than a printed card or newsletter, they will serve as a daily visual reminder of the SLNC and the work it does on behalf of constituents.

Please explain how this motion benefits the SLNC and Silver Lake:

Constituents often do not know – or do not have handy– critical phone numbers for police, fire, key city services, and the SLNC. This permanent card will be easy to access, especially during emergencies – and for seniors who may not know how or where to find contact numbers online. The cards will also remind residents of the work of the SLNC.

What is the total budget for the project? From which budget line is the funds to be drawn? If this is a funding motion, please submit a completed Funding Request Form to the Treasurer at least 3 days before the Governing Board Meeting.

\$3500 drawn from Outreach

How will this motion be implemented, and by whom?

Jerome Courshon and Betsy Isroelit will implement the motion.

Committee's discussion from the Committee meeting minutes:

Committee members discussed the pros and cons of this type of mailer versus a post card or flyer. It was pointed out that this is a project that is in progress and additional funds are needed for completion.

9.16

Date: March 1, 2018

Committee/Requestor: Outreach Committee and Nina Sorokin, Earl Hough, Pat Tashma

Text of Motion: The Outreach Committee recommends that the Silver Lake Neighborhood Council participate and sponsor the American Cancer Society Relay For Life to be held on June 2, 2018 in the amount of \$350.

Committee Vote: RECOMMENDED Yes 8/No 0

Describe the event or project in detail:

Through the efforts of Councilmember LaBonge, our community embraced Relay For Life 11 years ago. During our 10-hour event from 11 am to 9:00 pm, teams and individuals learn about how we can take action to finish the fight once and for all. This is a volunteer driven event. Funds raised support the American Cancer Society.

What is the timeline for the project?

The Leadership Committee (co-chairs Earl Hough and Denisse Marquez) are currently planning the 11th Annual Relay For Life. The Committee as a whole meets on a monthly basis ensuring planning and recruitment for the event takes place.

What is the most important item about this motion?

Most everyone has been touched by cancer, Relay provides the opportunity for community to join the fight against cancer.

Please explain how this motion benefits the SLNC and Silver Lake:

SLNC's material will be distributed and support acknowledged. The community remembers loved ones lost, honor survivors of all cancers, and takes action while promoting ACS' efforts: education, advocacy, patient services, and research.

What is the total budget for the project? From which budget line are the funds to be drawn? If this is a funding motion, please submit a completed Funding Request Form to the Treasurer at least 3 days before the Governing Board Meeting.

Funds in the amount of \$3500.00 will be drawn from the Outreach Budget line. Through the years we have been able to receive in-kind support from local vendors who provide all the food and beverages. Expenditures include securing stage and DJ and purchase of event T-Shirts. The past two years CD 4 has provided the chairs, tables, and canopies; DWP provides the site free of charge.

How will this motion be implemented, and by whom?

If the motion is supported by the SLNC, the Relay Leadership Committee will ensure that SLNC is promoted and outreach will be enhanced.

Committee's discussion from the Committee meeting minutes:

Nina and Earl explained how the event works and types of fundraising activities. Committee members agreed this was an important event to support and noted that this year there will be a SLNC Youth Team, in conjunction with the Youth Committee.