



P.O. Box 26385  
Los Angeles, California 90026

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[www.silverlakenc.org](http://www.silverlakenc.org)

**Co-Chairs**  
**Vice Chair**  
**Treasurer**  
**Secretary**

Heather Carson  
Anne-Marie Johnson  
Jerome Courshon  
Patty Jausoro  
Scott Plante

**Bylaws and Standing Rules COMMITTEE**  
**Monday, August 29th, 6:00pm-7:45pm**  
**Silver Lake Library 2411 Glendale Blvd. Parking Lot / Metro 92**

**A G E N D A**

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

The Committee does not take action on behalf of the full Neighborhood Council Board. It considers proposals and forwards Committee-approved recommendations as proposed motions to the full Board. The Board will consider the Committee's recommendations at a future public Board meeting and may take final action on the recommendations.

1. **WELCOMING REMARKS:** (5 minutes)
  - A. Call to order
  - B. Committee roll call
  - C. Self-Introductions of guests (Please sign-in! It is voluntary, and will help us stay in touch with you.)
  
2. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:** (5 minutes)  
Comments from the public on non-agenda items within the Committee's jurisdiction (Up to two minutes per speaker)
  
3. **PRESENTATIONS:** None
  
4. **ADMINISTRATIVE ITEMS:** (5 minutes)
  - A. Review and Adoption of Minutes
  
5. **MOTIONS & RESOLUTIONS:** (60 minutes)
  - a. **Discussion and Possible Action: Clarification of Article IV** of the Bylaws Regarding Stakeholder: "Neighborhood Council membership is open to all Stakeholders. "Stakeholders" shall be defined as those who live, work or own real property in the neighborhood and also to those who declare a stake in the neighborhood as a community interest stakeholder, defined as a person who affirms a substantial and ongoing participation within the Neighborhood Council's boundaries and who may be in a community organization such as, but not limited to, educational, non-profit and/or religious organizations."
  
  - b. **Discussion and Possible Action: Clarification of Article X** of the Bylaws regarding voting age and candidate age: Section 1: Administration of Election: The SLNC's election will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council elections. Section 2: Governing Board Structure and Voting The number of Board seats, the eligibility requirements for holding any specific Board seats, and which Stakeholders may vote for the Board seats are noted in Attachment B. Section 3: Minimum Voting Age. All Community Stakeholders aged fourteen (14) and above shall be entitled to vote in the SLNC's elections.
  
  - c. **Discussion and Possible Action: Revisit Revised Standing Rule #10** (June 2016) regarding rotation of governing board meeting place. Move the SLNC adopt revised SLNC Standing Rule #10, regarding the location for SLNC regularly scheduled Governing Board meetings. Standing Rule #10: The Regular meetings of the Silver Lake Neighborhood Council will

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take place, on a revolving schedule set and approved by the governing board, at the following locations: Ivanhoe Elementary School Auditorium and Holy Virgin Mary Cathedral Community Room. If, at any point, either of these locations become temporarily and/or permanently unavailable, a special meeting of the governing board will be called in order to secure similar meeting locations.

**d. Discussion and Possible Action: Revise Standing Rule #4** to better reflect the standards set by L.A. City Council, DWP Commission and other city agencies with regard to allocated speakers time. Standing Rule #4: Time Limit on Public Comment During Public Comment, each speaker will be limited to two minutes. It is understood that the Board could extend the time of a speaker by action of the Board. (Adopted October 29, 2003)

**6. COMMITTEE MEMBER COMMENTS/ANNOUNCEMENTS:** (5 minutes)

**7. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS:** (5 minutes)

**8. ADJOURNMENT**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board/Committee on any agenda item before the Board/Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board/Committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

**PUBLIC POSTING OF AGENDAS** – Silver Lake Neighborhood Council agendas are posted for public review as follows:

- Mornings Nights Cafe, 1523 Griffith Park Blvd, Los Angeles, CA 90026
- [www.SilverLakeNC.org](http://www.SilverLakeNC.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the SLNC Secretary, at (213) 375-8836 or email [secretary@silverlakenc.org](mailto:secretary@silverlakenc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Mornings Nights Cafe, 1523 Griffith Park Blvd, Los Angeles, CA 90026, at our website: [www.silverlakenc.org](http://www.silverlakenc.org) or at the scheduled meeting. In addition, if you would like a

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copy of any record related to an item on the agenda, please contact the SLNC Secretary, at (213) 375-8836 or email [secretary@silverlakenc.org](mailto:secretary@silverlakenc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the Silver Lake Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the SLNC Bylaws. The Bylaws are available at our Board meetings and our website <http://silverlakenc.org/about/bylaws/>

**SERVICIOS DE TRADUCCION** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a the SLNC Secretary, al (213) 375-8836 o por correo electrónico [secretary@silverlakenc.org](mailto:secretary@silverlakenc.org) para avisar al Concejo Vecinal.

**ByLaws and Standing Rules Committee Meeting Thursday, June 23rd Draft Minutes**

Called to Order at 6:35pm

In attendance: Darcia, Betsy, Barbara, Jerome, Heather and Anne-Marie

Members introduce themselves.

Items 3.

a. Election of Committee Co-Chairs:

Heather Carson and Anne-Marie Johnson were nominated. No other nominations were made. Both were elected without objection.

b. Minutes. Motion was made and seconded to postpone the approval of the March 2016 minutes until next committee meeting. Motion passed without objection.

Items 4:

a. Extensive debate regarding the amending of Article XIII amendments.

Motion was made and seconded to do amend the amendments as follows:

“Any Stakeholder may propose an Amendment, providing the Stakeholder has a petition signed by at least one hundred (100) Stakeholders supporting this Amendment. The Board may also propose Amendments by majority.

The Proposed Amendment must be in writing, provide supporting arguments, and be presented for placement on the agenda of the next regular Board or **Special** Board meeting for discussion.

The Amendment must be distributed at least fourteen (14) days before the meeting. The Secretary of the Board will prepare a summary of the discussion on the amendment for distribution to the Community. (strike this paragraph out)

**New Language: The Board will make the proposed Amendment, together with a summary of the discussion on the amendment, available to the Community at least 14 days before a meeting to decide the matter. The amendment must be approved by a two-thirds (2/3) vote of members present at a duly noticed general or special board meeting.**

**Within fourteen (14) days after an Amendment is approved, a Bylaw Amendment Application must be submitted to the Department along with a copy of the existing Bylaw for review and approval by the Department. Amendments shall not be valid, final or effective until approved by the Department. Once approved, any changes in the Bylaws shall become effective immediately.”**

Motion to approve the new language was made by Barbara and seconded by Dacia.  
Motion passed unanimously.

Item 4 b. Motion was made and seconded to postpone changes to Article V section 7 until the next Bylaws meeting.  
Motion passes without objection.

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Item 5: None

Item 6: Confirming items already discussed to be placed on the next meetings agenda.

Item 7. Meeting was adjourned by 7:45 pm.