



Serving the Silver Lake Community Since 2003

P.O. Box 26385  
Los Angeles, California 90026

Phone 323-413-SLNC (7562)  
Email [board@silverlakenc.org](mailto:board@silverlakenc.org)  
[www.silverlakenc.org](http://www.silverlakenc.org)

**Co-Chairs**

**Vice Chair**

**Treasurer**

**Secretary**

Heather Carson  
Anne-Marie Johnson  
Jerome Courshon  
Patty Jausoro  
Scott Plante

## BYLAWS AND STANDING RULES COMMITTEE

**Tuesday, February 7, 2017 6:30pm-7:45pm**  
**Silver Lake Library 2411 Glendale Blvd. 90039 Street/Metro**

# Meeting Agenda

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

The Committee does not take action on behalf of the full Neighborhood Council Board. It considers proposals and forwards Committee-approved recommendations as proposed motions to the full Board. The Board will consider the Committee's recommendations at a future public Board meeting and may take final action on the recommendations.

**ALL AGENDA ITEMS ARE ACTIONABLE UNLESS OTHERWISE NOTED.**

1. **WELCOMING REMARKS:** (5 minutes)
  - A. Call to order
  - B. Committee roll call
  - C. Self-Introductions of guests (Please sign-in! It is voluntary, and will help us stay in touch with you.)
2. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:** (15 minutes)  
Comments from the public on non-agenda items within the Committee's jurisdiction (Up to two minutes per speaker)
3. **ADMINISTRATIVE ITEMS:** (5 minutes)  
Approval of minutes
4. **MOTIONS & RESOLUTIONS:** (30 minutes)  
Old Business: Amendment of Bylaws Article V sec. 9 regarding board member absence policy
5. **REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS:** (5 minutes)
6. **ADJOURNMENT**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the SLNC Secretary at (323) 413-7562, toll-free at 311, or e-mail [secretary@silverlakenc.org](mailto:secretary@silverlakenc.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.silverlakenc.org](http://www.silverlakenc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [secretary@silverlakenc.org](mailto:secretary@silverlakenc.org).



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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board/Committee on any agenda item before the Board/Committee takes an action on an item. Comments from the public on

agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board/Committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

**PUBLIC POSTING OF AGENDAS** – Silver Lake Neighborhood Council agendas are posted for public review as follows:

- Mornings Nights Cafe, 1523 Griffith Park Blvd, Los Angeles, CA 90026
- [www.SilverLakeNC.org](http://www.SilverLakeNC.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at:  
<https://www.lacity.org/your-government/council-votes/subscribe-meeting-agendas/neighborhood-councils>

### RECONSIDERATION AND GRIEVANCE PROCESS

For information on the Silver Lake Neighborhood Council’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the SLNC Bylaws. The Bylaws are available at our Board meetings and on our website: <http://silverlakenc.org/about/bylaws/>

### SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a the SLNC Secretary, al (323) 413-7562 o por correo electrónico [secretary@silverlakenc.org](mailto:secretary@silverlakenc.org) para avisar al Concejo Vecinal.

Date: December 22, 2016 Committee/Requestor: Bylaws and Standing Rules Text of Motion:

Amend SLNC Bylaws Article V Sec. 9 to read: If a board member has missed 3 meetings within the first year of of being seated, the governing board co-chairs are authorized to notify the board member by email phone call, that a fourth missed meeting would cause the immediate removal, following the guide lines of the amended Article V, Sec. 9, from the board.

Committee Vote: Yes. Unanimous Describe the event or project in detail:

To ensure all regions are represented to the best of the boards ability, it is imperative those who have the honor of serving the Silver Lake community as governing board members, must do there best to follow- through with their commitment and attend all governing board and vision and goals meetings. To that point, the current Bylaw policy is too lax and should be amended to ensure and strongly encourage full attendance.

Section 9: Removal

A. Removal by the Board. Removal is a grave matter but may be considered for the following: 1. Embezzlement of NC funds.

Approved 09-01-15 5

2. Misappropriation of NC funds.

3. Buying or selling votes in Board member elections.

4. Making or soliciting bribes for votes on particular issues.

**5. Four (4) absences within any 12 month term after being seated by general election or board replacement.**

unexcused meet- ing absences within a one (1) year period of time. 6. No longer a Stakeholder.

7. No longer a Stakeholder in the Region from which one was elected.

With the exception of Removal #5, a Motion to Remove by the Board places this matter on the agenda of the next regular Board meeting. The motion must: a) identify the Board member to be removed; and b) describe in detail the reasons for the



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removal. A three-quarter (3/4) vote of the full Board is necessary to remove a Board member. Any party that is dissatisfied with the outcome of a Board member removal may appeal this decision through Article XI Grievance Process.

If a board member misses three (3) meetings within any 12 month term after being seated, the board co-chairs are authorized to contact the board member by phone and email to inform the board member: a) the Absence Policy of Article V, sec. 9; b) request the presence of the board member at the next scheduled SLNC Executive Committee Meeting following the last missed board meeting to discuss the cause of the missed meetings;c). instruct the board member they will be removed from their board seat, immediately following the fourth (4th) missed governing board meeting. The biannual Vision and Goals meetings are considered board meetings.

What is the timeline for the project? Immediately upon board approval and DONE verification. How will this motion be implemented, and by whom?

The board after approval of DONE

Draft Minutes from Dec 22, 2016 Bylaws and Standing Rules Committee Meeting: Item 4.a. Motion M/S Rusty and Genelle  
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Substitute motion was made. Substitute motion was approved 6-0-0 and became main motion:If a board member misses three (3) meetings within the first year of being seated, the board co-chairs are authorized to contact the board member by phone and email to inform the board member: a) the Absence Policy of Article V, sec. 9, b) request the presence of the board member at the next scheduled SLNC Executive Committee Meeting following the last missed board meeting to discuss the cause of the missed meetings, c). instruct the board member they will be removed from the board immediately following the fourth (4th) missed governing board meeting.(The biannual Vision and Goals meetings are considered board meetings). Main motion passes without objection.