



Serving the Silver Lake Community Since 2003

P.O. Box 26385
Los Angeles, California 90026

Phone 323-413-SLNC (7562)
Email board@silverlakenc.org
www.silverlakenc.org

Co-Chairs

Anne-Marie Johnson
Scott Plante

Vice Chair

Darius Derakshan

Treasurer

Terrence Jackson

Secretary

Betsy Isroelit

SLNC GOVERNING BOARD MEETING

Wednesday, March 6, 2019 - 7:00pm-10:00pm

Ivanhoe Elementary School Auditorium / 2828 Herkimer Street
Street and Lot Parking Available / Metro 92

A G E N D A

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the SLNC Secretary at (323) 413-7562, toll-free at 311, or e-mail secretary@silverlakenc.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: www.silverlakenc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact secretary@silverlakenc.org.

**TIMES ARE FOR REFERENCE ONLY. ITEMS MAY BE ADDRESSED OUT OF THE ORDER LISTED.
ALL AGENDA ITEMS ARE ACTIONABLE UNLESS OTHERWISE NOTED.**

1. Call to Order * 7:00pm
2. Roll Call *
3. Welcome and Rules for actions on agenda items
4. Public Comment on Non-Agenda Items*
5. Special Presentations and Reports
 - a. Presentation: Labor Relations Division: Creating & Maintaining a productive work place
Guidelines, good practices, policy and procedures to ensure a safe working environment 7:20pm
6. Administrative: 8:40pm
 - a. Motion: To censure At-Large Board Representative Jerome Courshon for his actions during the February 7, 2019 SLNC Executive Committee meeting when he attempted to participate in the proceedings, beyond his rights to speak during the public comment period, by behaving as a voting committee member, objecting to the approval of committee draft minutes, by objecting to the adjournment of the meeting and refusing to adhere to the admonishments of the committee chair. Mr. Courshon's actions also caused the committee members to feel unsafe in their working environment. In doing so, Mr. Courshon's actions violated SLNC Standing Rules #8 and #21, which in turn violated tenets #4 and #10 of the Code Of Civility and Robert's Rules Of Order: Decorum In Debate. Therefore we move, per Article V, sec 8, that the Silver Lake Neighborhood Council's governing board censure At-Large SLNC Representative Jerome Courshon based solely on his actions during the February 7th Executive Committee meeting. This Censure motion was reviewed and evaluated by the City Attorney. (15 mins)

SLNC Standing Rules:

#8. Robert's Rules of Order Newly Revised

Robert's Rules of Order Newly Revised will be followed unless the board has approved specific adjustments.

#21: Limited Number of Board members on Each Advisory Committee*

In order to comply with the City Attorney's interpretation of the Ralph Brown Act, no more than five (5) SLNC board members may vote or participate in any advisory committee, although more may observe. If more than five (5) board members attend an advisory committee meeting, each board member in attendance must declare themselves as a participant or an observer, and the distinction shall be noted in the minutes. The SLNC Board recommends to Advisory Committee co-chairs that Board members be recognized in theorizer of arrival, unless the committee co- chairs, acting on the will of the committee membership, have a good reason to include a particular Board member. To be an observer means one can only listen, and cannot be recognized by the co-chairs to speak, cannot participate in any discussion, and cannot vote. If the Advisory Committee co-chairs desire to have more than five (5) Board Members participate in the discus- sion and vote, the advisory committee co-chairs must contact the SLNC co-chairs and work to arrange for a joint meeting of the advisory committee and the SLNC Govern- ing Board.

**Executive Committee*

Is comprised of the five (5) Executive Officers

Code Of Civility:

#4: Under no circumstances during Neighborhood Council meetings, functions, or events will I engage in or threaten to engage in any verbal or physical attack on any other individual.

#10: I will abide by the Neighborhood Council's meetings procedures or rules in order to create a safe and effective environment for conducting business.

Robert's Rules Of Order Newly Revised: Decorum In Debate pages 391-393

- b.** Motion: To censure At-Large Board Member Heather Carson for her actions, during the December 5, 2018 SLNC Board meeting, based on her admission of removing over 20 SLNC Slow Down Silver Lake yard signs without the granted authority of the board and/or the property owner, and in her refusal to return said signs to the SLNC or to report where she distributed the signs, violating SLNC Standing Rule #16. In doing so Ms. Carson's actions violated tenets #3 and #12 of the Code Of Civility and therefore we move, per Article V, sec 8, that the Silver Lake Neighborhood Council's governing board censure At-Large SLNC Representative Heather Carson, based solely on her actions, admitted to, during the December 5, 2018 SLNC board meeting. This Censure motion was reviewed and evaluated by the City Attorney.

SLNC Standing Rules

#16 Board Member Use Of Title/Position

No officer or member of the SLNC or any of its advisory committees shall represent him/herself as speaking on behalf of the Council or committee, or act to committing the Council or its' committees to any action, unless s/he has been authorized by the SLNC Governing Board, or by the SLNC Executive Committee when approval by the full Board would not be timely. Members are permitted to do research and make exploratory calls in their official capacity without express approval of the Governing Board, so long as they do not commit the Council to any kind of action. Such authorization may be limited or revoked at any time by the Governing Board.

Code Of Civility:

#3. Even in the face of disagreement or differences of opinion, I will demonstrate esteem and deference for my colleagues and the public.

#12. I will seek to present information truthfully, and will not knowingly misrepresent, mischaracterize, or misquote information received from others.

c. Board Approval of February 2019 MER (Monthly Expense Report) 9:10pm

7. Old Business* 9:15pm

- a. (Elections) Moves that the SLNC approve the updated language for the mailer to inform residents of the upcoming election. All of the changes recommended by the governing board have been made and one additional change (the restoring of the phrase "No documentation is required.") has been approved by the Election Committee.



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8. New Business*

9:25pm

- a. (Mature Adults) The Mature Adult Advocates recommends that the Silver Lake Neighborhood Council co-sponsor a Meet and Greet with Councilmember Mitch O’Farrell on April 25 from 2:00 to 4:00 p.m. at the Silver Lake Public Library to discuss concerns on Senior issues.
- b. (E.Kissack) The maker moves that the SLNC spend up to one hundred and sixty dollars (\$160.00), which is well within the budget provided by the SLNC board for the 2019 SLNC elections, to place 3 SLNC Election Campaign Informational Banners on bus shelters within the boundaries of the Silver Lake Neighborhood Council. The banners will be designed to provide information to promote the SLNC 2019 board elections and to encourage Silver Lake stakeholders to vote.
- c. (E.Kissack) The maker moves that the SLNC spend up to four hundred dollars (\$400.00) to print posters and postcards to promote the upcoming election. The postcards and posters will help us get the word out about the election. Increased awareness of the election engages more people in the SLNC and helps with their activities.
- d. (E.Kissack) The maker moves that the SLNC spend up to four hundred and fifty dollars (\$450.00) to purchase food and refreshments from Costco for the candidate forum on March 23rd, 2019 at the SIJCC. We will have various items including cheese, crackers, meats as well as vegetable and gluten free options.
- e. (E.Kissack) The maker moves that the SLNC spend up to two hundred dollars (\$200.00) to purchase pizza and drinks for the poll workers on Election Day. I believe that the poll workers will be happier and more efficient if they’re fed which will lead to a more effective SLNC election. If the motion is supported by the SLNC, I will coordinate with Terrence Jackson to purchase the refreshments at a local pizzeria and bring them to the polls on Election Day.
- f. (E.Kissack) The maker moves that the SLNC spend up to one hundred and twenty-five dollars (\$125.00) to produce patches with the current election info for the banners that are currently in my possession from the last election for posting within the boundaries of the Silver Lake Neighborhood Council. The banners have been designed to provide information to promote the SLNC 2019 board elections and to encourage Silver Lake stakeholders to vote.
- g. (Urban Design) Move the SLNC support a CUB for the on-site sale of alcohol, in conjunction with an addition to the kitchen, new storage cooler, new outdoor seating, and an ADA-accessible restroom. Recommended hours of operation are: Restaurant: Monday-Friday 10am-2am/ Sat, Sun 9:00am-2:00am. Patio: Sun-Thurs 10:00am-11pm/Fri, Sat 9am-1am

9. Approval of Draft Board Minutes:

a. December 2019 http://silverlakenc.org/wp-content/uploads/2018/12/SLNC_MEETING-MINUTES_DECEMBER-2018_DRAFT.pdf

b. February 6, 2019 <http://silverlakenc.org/wp-content/uploads/2019/02/silver-lake-neighborhood-council-draft-meeting-minutes-february-2019-updated.pdf>

10. Reports of Officers

11. Committee Reports

12. Agenda Items for next board meeting

13. Announcements

14. Adjournment * (hard out)

10:00pm

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board/Committee on any agenda item before the Board/Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board/Committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

PUBLIC POSTING OF AGENDAS – Silver Lake Neighborhood Council agendas are posted for public review as follows:

- Silver Lake Recreation Center, 1850 West Silver Lake Drive, Los Angeles, CA 90026
- www.SilverLakeNC.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at:
<https://www.lacity.org/your-government/council-votes/subscribe-meeting-agendas/neighborhood-councils>

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the Silver Lake Neighborhood Council’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the SLNC Bylaws. The Bylaws are available at our Board meetings and on our website: <http://silverlakenc.org/about/bylaws/>

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a the SLNC Secretary, al (323) 413-7562 o por correo electrónico secretary@silverlakenc.org para avisar al Concejo Vecinal.